



Originators Identification Number

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**Instruction to your bank or building society to pay your electricity bills by direct debit**

**Name and full postal address of your bank or building society branch**

To: The Manager _____ Bank/Building Society
Address _____
Postcode

**Customer account number**

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**Electricity supply address**

Postcode

**Name(s) of bank/building society account holder(s)**


**Instruction to your bank or building society**

Please pay Scottish & Southern Energy direct debits from the account detailed on this instruction sheet subject to the safeguards assured by the Direct Debit Guarantee.

**Branch sort code** (this number is shown at the top right hand corner of your cheques)

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**Bank or building society account number**

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Signature(s) _____
Date

**Please note:** Banks and building societies may not accept direct debit instructions from some types of account.

**The Direct Debit Guarantee**

- ◆ All banks and building societies that take part in the direct debit scheme offer the Direct Debit Guarantee. They protect your interests by monitoring the efficiency and security of the scheme.
- ◆ We will always give you 14 days' notice of any change in the date or amount of your payment.
- ◆ You are guaranteed a full refund in the event of an error.
- ◆ You are free to cancel a direct debit at any time by writing to your bank or building society, with a copy to us.

